

## **COOKIE POLICY**

### **EU Regulation 679/2016 General Data Protection Regulation**

Fondazione Penta ETS (“**Penta**”) hereby wishes to inform visitors to <https://team-coach.eu/> website (hereinafter the “**Website**”) of its use of cookies within the Website.

“*Cookies*” is a text file which is sent from a web server (i.e. the computer which “hosts” the website visited) to the user’s browser (Internet Explorer, Mozilla Firefox, Google, etc.) and stored in the device, whether fixed or mobile, which the user employs for browsing.

The cookies enable the Website to identify the user’s device, through the information stored therein, whenever said user connects to the Website through that device. Through the use of cookies, we can make it easier for the user to navigate the Website.

Cookies can be “*session cookies*” (when they are stored solely for the length of the browsing session on the website and deleted when the browser is closed), or “*persistent cookies*” (when they are stored for a longer period, until they expire or are erased by the user). Moreover, cookies or other tracking tools may be either “*first party*” (when they are created and used only by the owner of the website that issued them and are not transferred to third parties) or “*third party*” (when they are issued and managed by parties other than Penta).

Cookies do not collect information directly identifying the user. In fact, Penta cannot, through the use of cookies, track any personally identifiable information (e.g. first name, last name) unless this is provided directly by the user.

#### **1. What types of cookies are used by the Website**

##### *Analytics Cookies*

Analytical cookies are used to understand how users of the Website interact with the Website. These cookies help provide information on metrics the number of visitors, bounce rate, traffic source, etc. The information collected is normally processed in aggregate and anonymous form through the use of partial IP obscuration mechanisms. If such mechanisms are not in place, the use of these cookies will require the express and informed consent of the user.

##### *Others*

Other cookies are those uncategorized cookies under analysis and not yet into a category. Please refer to the table below for a description of their purpose and, in any case, their use by the Website is subject to obtaining user’s consent.

##### *Third-Party Cookies*

Each cookie belonging to one of the above categories could be a so-called “*third-party cookie*” (e.g. Matomo Analytics, social network cookies), that are cookies that are sent and managed by parties other than Penta.

#### **2. How to manage the consent of cookies and other tracking tools?**

When accessing the Website, the user is shown a warning banner regarding cookies that may be used. The banner provides summary information that allows the user to understand which cookies/tools are used and for what purposes; in addition, by using the “*Cookie Settings*” button the user can also check in detail which types of cookies and tools are used. The user is therefore free to choose whether and which cookies and other tracking tools to authorise. We will record whether the user granted or denied consent to directly access the pages of the Website without having to view the banner once again, except in special cases (e.g., if the user deletes cookies or if the users must be updated regarding the cookies used). You can manage and customize your consent relating to the single categories of cookies and other tracking tools at any times by clicking on the “*Manage consent*” button always displayed on the web site.

In addition to the above, please note that, by clicking on the “*Accept all cookies*” button in the banner, you give your consent to the use of all the cookies used in our website and if you close the banner by clicking the “X” button, default settings will stay as they are and you will continue to browse the Website in the absence of cookies other than technical ones (*namely* necessary cookies).

#### **3. Deactivation/deletion of cookies via web browser**

In any event, you may deactivate/activate or delete cookies at any time by using your web browser settings. In particular, if you wish to not receive cookies, you can set your browser in such a way that you are aware of a cookie and can decide whether or not to accept it; you can also automatically reject all cookies by selecting the appropriate option in your browser. You may also delete specific cookies that have already been stored within your browser or block the storage of cookies on your computer from specific websites or block third-party cookies.

Each browser has its own type of cookie management. On the control panel or in preferences you can change/manage the parameters and delete cookies.

To disable the use of all or just some of the cookies, you must change your browser settings (Firefox, Chrome, Explorer, Safari, Opera, etc.).

Please refer to the information in the browser manual to do this (the Help Page) or click on the following links:

- Internet Explorer: <https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies>
- Chrome: <https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DDesktop&hl=en>
- Firefox: <https://support.mozilla.org/en-US/kb/clear-cookies-and-site-data-firefox?redirectlocale=en-US&redirectslug=delete-cookies-remove-info-websites-stored>
- Safari: <https://support.apple.com/it-it/guide/safari/manage-cookies-and-website-data-sfri11471/mac>
- Opera: <https://blogs.opera.com/news/2015/08/how-to-manage-cookies-in-opera/>

You can also manage your cookie preferences at <http://www.youonlinechoices.com>.

#### 4. What are your rights

The Regulation (EU) 2016/679 (“**GDPR**”) grants you the following rights in relation to your personal data, which you may exercise within the limits and in accordance with the provisions of the GDPR: right of access by the data subject (art. 15); right to rectification (art. 16); right to erasure (“right to be forgotten”) (art. 17); right to restriction of processing (art. 18); right to data portability (art. 20); right to object (art. 21); right to object to a decision based solely on Automated individual decision-making, including profiling (Art. 22); right to revoke, at any time, the consent given, without affecting the lawfulness of the processing based on the consent given before revocation. The full text of such rights is available on [www.garanteprivacy.it](http://www.garanteprivacy.it)

You will be able to exercise the rights above by sending a written request addressed to the data controller namely “Fondazione Penta ETS” at Corso Stati Uniti, 4 35127 Padova, Italy or via e-mail at [legal@pentafoundation.org](mailto:legal@pentafoundation.org)

Furthermore, you have the right to lodge a complaint before the Italian Data Protection Authority ([www.garanteprivacy.it](http://www.garanteprivacy.it)) if you believe that the processing of your data is contrary to the regulations in force (art. 77) or take legal action (art.79) or before the Data Protection Authority of the Member State of your habitual residence, place of work or place of the alleged infringement.

#### 5. Details of the cookies used by the Website

To allow you to make a free and informed choice, we have indicated below: (i) the type and the identifier of the cookies; (ii) the duration; (iii) the characteristics and purposes of the cookies, as well as a link to detailed information on these cookies:

Entity sending the cookies	Cookies	Cookies Type	Purpose of the cookies	Duration	Links to privacy policy and consent forms
Moodle	MoodleSession	Analytics	This cookie is used for providing continuity and maintaining the visitor login from page to page.	Session	<a href="https://moodle.com/privacy-notice/">https://moodle.com/privacy-notice/</a>
Matomo	_pk_id.15.bed4	Others	To store a few details about the user such as the unique visitor ID.	1 year 27 days	<a href="https://matomo.org/matomo-cloud-privacy-policy/">https://matomo.org/matomo-cloud-privacy-policy/</a>
Matomo	_pk_ses.15.bed4	Others	To temporarily store data for the visit.	30 minutes	<a href="https://matomo.org/matomo-cloud-privacy-policy/">https://matomo.org/matomo-cloud-privacy-policy/</a>

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For more information about the processing of your data through the Website, please read the [Privacy Policy](#).

Padova, Italy, April 2024